

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION
REGULAR BOARD MEETING MINUTES**

October 18, 2022

10555 Montgomery Blvd. NE, Bldg.1, Suite 100

Albuquerque, NM 87110

Zoom Online Conference

2:00 p.m.

CALL TO ORDER

The Board meeting was called to order by President George Marsh at 2:06 p.m. with a quorum present.

ROLL CALL

Board Members Present:

George Marsh, President
Neil Wetsch, Vice President
Steve Hartig, Treasurer
Bob Howell, Secretary
Ray Berg, Director
Camille Singaraju, Director
Bill Pederson, Director

Board Members Absent:

None

Others Present:

Caroline Enos (via Zoom)
Harrison Jones, Voting Member Group
Susan Camp, Communications Committee
Judy Pierson, Fire Prevention Committee
John Caffrey, Homeowner
Roberto Montoya, NCC
Jim Montoya, Landscape Consultant
Erin Brizuela, HOAMCO Assistant Community Manager
Lynnette Rodriguez, HOAMCO Community Manager
Marlena Unis, Recording Secretary

APPROVAL OF AGENDA

A motion was made by Ray Berg and seconded by Neil Wetsch to approve the agenda for the October 18, 2022 Board of Directors meeting. The motion was carried unanimously.

APPROVAL OF MINUTES

A motion was made by Ray Berg and seconded by Neil Wetsch to approve the minutes of the September 20, 2022 Board Meeting. The motion was carried unanimously.

FINANCIAL REPORT

Steve Hartig discussed the financial reports and he provided the Board with a summary overview of the finances.

The financial reports were included in the Board packet.

MANAGEMENT REPORT

Lynnette Rodriguez presented the management report. She discussed the Thanksgiving hours for the High Desert office. The office will be closed from November 23rd - 25th for the Thanksgiving holiday. Also discussed was the recent security issues at the High Desert office. Due to these issues, the door will remain locked pending the installation of a new security door. The Board discussed the issues with the gate at the Legends Village. The Board packet included a proposal from Ironclad to repair the gate.

A motion was made by Steve Hartig and seconded by Neil Wetsch to approve the recommended proposal to fix the Legends gate. The motion was carried unanimously. This was designated as a reserve expense.

The Board discussed and designated George Marsh as the point of contact for emergency expenses that are over \$5000.00.

The Board was provided the snow removal contract for 2022.

CONTRACTS COMMITTEE

Caroline Enos provided the report. She provided an update on the RFP process for the community patrol service, reporting that the committee has received three proposals. The committee will provide the Board with a recommendation by the end of the month.

The report was included in the Board packet.

FINANCE COMMITTEE

The reports were provided and discussed within the Financial Report.

VOTING MEMBER GROUP

Harrison Jones presented the report. He discussed the Recording Policy that was submitted to the Board and he requested that the Board consider taking action on it. The Board discussed the proposed policy. A motion was made by Camille Singaraju and seconded by Steve Hartig to accept the recording policy and to destroy recordings after 10 calendar days. The motion was carried unanimously.

He discussed the amended by laws and the plan to present it to the Voting Members for a vote. A draft of the amended bylaws were included in the Board packet.

Harrison Jones left the meeting following his report.

GATED VILLAGE COMMITTEE

There was no report provided.

COMMUNICATIONS & WEBSITE COMMITTEE

Susan Camp provided the report. The Board packet included a Statement of Interest provided by Mark Soo Hoo to serve on the committee. A motion was made by Bill Pederson and seconded by Ray Berg to approve Mark Soo Hoo to the Communications Committee. The motion was carried with Bob Howell abstaining.

TRAMWAY CLEAN-UP

No report.

VOLUNTEER APPRECIATION COMMITTEE

No report.

WELCOME COMMITTEE

The Board discussed and recommended that the Welcome Committee activities resume.

NCC/MODIFICATION COMMITTEE

The minutes of the October 11, 2022 NCC meeting and the Modification Log were included in the Board packet.

HDROA SECURITY

The incident status tracking report provided by Allied Security was included in the Board packet.

FIRE PREPAREDNESS COMMITTEE

Judy Pierson discussed the report.

The report was also included in the Board packet.

LANDSCAPE CONSULTANT REPORT

No report was provided.

NATURAL RESOURCES COMMITTEE

This discussion was moved to the Executive Session.

NOMINATING COMMITTEE

A motion was made by Neil Wetsch and seconded by Bob Howell to accept Ray Berg as the Chair of the Nominating Committee. The motion was carried unanimously.

GENERAL BUSINESS

Camille Singaraju discussed a meeting with Smart Use, and a meeting to be held in November to discuss the program.

NEXT MEETING DATE

The next meeting of the HDROA Board will be held on November 15, 2022 at 2:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:55 p.m.

Submitted by: Marlena Unis

Approved by: _____
Bob Howell, Board Secretary Date